



# Dobroyd Point Public School P&C Meeting Minutes

**Wednesday 20 May 2020 - 8:00pm**

## 1. OPENING

Attendees: Marcus Trimble, Susan Morrissey, Valley Mein, Brendan Kelly, Jacinta Hargan, Kim Middleton, Phil Hall, Steve Smith

Apologies: Zoe Cookson, Jennie Rule, Meg Huckstepp-Lowe

## 2. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

Moved: N/a

Seconded: N/a

NOTES: The minutes from the previous meeting were noted as substantially complete but with a couple of unresolved items. They were also not reviewed sufficiently by committee members prior to the May meeting. To be circulated with May minutes and the latest principal's report

## 3. PRINCIPAL'S REPORT

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Principal's Report:

- Home Learning update:  
Operating since Tuesday 24 March – feedback from parents very positive  
Teachers starting to incorporate video messages into daily routines  
No plans for using Zoom or live classes at this stage due to equity issues. It is important that all learning materials are available for all students to access when convenient & fit in with family commitments. Teachers have included a lot of video messages that can be accessed at any time by students, in place of live lessons that may be inequitable.  
Currently in Phase 1 of Managed return to school plan. We cannot move to Phase 2 until directed to by Department of Education.  
Advised today that there will be a full return of student son Monday 25/6.  
No scripture or ethics, drama or chess, band or choirs until advised by Department of Education.  
School website links are updated by The Department of Education to contain latest information about COVID-19 and home learning.  
The sand pit and climbing equipment in the lower playground is not being used at the moment due to cleaning requirements.
- Semester 1 Reports: Will be provided by end of Term 2, but in revised format due to COVID-19 and home learning arrangements. There will not be any A-E grades, but teachers will make comments on literacy, numeracy and general commitment to learning. Assessment will be based on work completed at school. Work completed at home will definitely be considered, but due to variability in home learning circumstances between students, only work completed at school will be used for formal assessment purposes. Parent teacher interviews will be conducted early in Term 3. Absences will not include the home learning period and will only apply to the dates when school has been fully operational.
- School will have small PBL celebration to recognise the students' resilience during the isolation & home learning period. Tabloid sports conducted by Yr 6 students. Tokens will be presented to students by teachers to reinforce positive learning



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behaviours.

PBL Stars of the week will be drawn at lines after lunch – not at morning assembly until further notice.

- School Security cameras – Sill waiting for quotes to be organised by Safety & Security.
- Small Steps Anxiety workshop originally planned for 18 March has been re-scheduled for 21 October 2020 @6:30pm
- Grants – Application for solar panels has been process by Asset Management Unit (AMU). The school has been advised that all solar panel installations are on hold at the moment due to COVID-19. We have been placed in a cluster with other local schools, so as soon as the installation process re-starts, we will be in the first group.
- Jasmin’s playground. The project has been approved by AMU. Project manager had first site inspection at the end of last term. The tensor process is beginning. There needs to be a minimum of three tenders and it is all organised by project manager. We hope to have quotes sorted out by end of June. AMU Have been advised that we need quotes by then to satisfy requirements of community grant.
- Draft Digital Devices policy – no feedback received at this point – we will give the community until the next meeting to submit feedback before the policy is adopted. Will repeat information in upcoming newsletter and share with OSCH so they can be on the same page as school when devices are used there.
- Stage 3 camp – re-scheduled for end of Term 3 – dates TBC – will advise parents as soon as date is confirmed. At the moment camps are prohibited, so we will need clearance from Department of Education.
- AMU Have advised one demountable classroom will be removed in a few weeks. Class 3P will be relocated from their current room to the demountable in the corner of the top playground. The ground will be graded to ensure it is flat, but landscaping is the responsibility of the school.

### 4. PRESIDENT’S REPORT

Nothing of note to report

### 5. TREASURER’S REPORT

- a) General (presented by Brendan)
  - Summary was presented – ~\$75K surplus
  - Centralised repository for important or confidential information was raised – **Marcus** will ask the Bay Run committee for advice on their provider and approach
- b) Auditing Requirements and NFP Reporting
  - The accounts are being audited this year by Fiona
- c) Accounting Software – Options and costs
  - See DECISIONS TO DATE
  - Approval to register was put forward – **group** to review and offer views before next meeting
- d) Stakeholder engagement software – not discussed

### 6. GENERAL BUSINESS

- a) WhatsApp Year Group – community guidelines – **Valley** has drafted some and will share with the group
- b) Waratah Street Parking restriction application – awaiting response from council
- e) ~~Intensive Swim Classes – removed~~



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- d) WestConnex Proposed Intersection Changes
  - o **Jacinta** will draft requests for various information, to be submitted by **Marcus** including but not limited to pollution/lead levels in the atmosphere, and the City West Link crossing. Other suggestions to be made to Jacinta for inclusion
- e) Constitution – Office Bearers – **Susan** will check this for our options
- f) Bay run
  - o Currently expected to take place, probably on the planned date. WestConnex targeted as a sponsor. No actionee noted
- g) Quiz night
  - o All keen to take place but getting sponsorship is likely to be much more difficult for this year at least

### 7. DECISIONS TO DATE

#	Description	Date Endorsed	Comments
1	Xero to be used as accounts software package	20 May 2020	

### 8. CLOSE OF MEETING

Next Meeting Date: 17 June 2020  
Time and Location to be confirmed.