



Dobroyd Point Public School P&C Meeting Minutes

Wednesday 17 June 2020 - 8:00pm

1. OPENING

Attendees: Tanya Kulakovska, Tess Patchett, Clare Catt, Kathryn Hunyor, Marcus Trimble, Susan Morrissey, Kimberly Singh, Vernon Stanton, Brendan Kelly, Jacinta Hargan, Kim Middleton, Phil Hall, Steve Smith, James, Jenny, Mark Fuda, Emma

Apologies: Zoe Cookson, Valley Mein

2. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

Includes March, April and May minutes

Moved: Jacinta

Seconded: Marcus

NOTE: These minutes retain recent history on existing items which remain relevant plus some updates provided on actions since the previous minutes were taken.

Actions noted as complete from previous meetings will be removed going forward.

3. PRINCIPAL'S REPORT

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Principal's Report:

- Students have been back at school full time from 25 May. Attendance rates have been good. Parents have been very responsible keeping sick students at home.
- School has been very quiet. The COVID-19 restrictions have meant very little disruptions to learning, which has been very useful to establish routines after the home learning period.
- PBL Resilience reward – tabloid sports organised by Year 6 students was very successful.
- DoE announced relaxing of restrictions from Mon 15 June. Some activities can resume from Term 3 (SRE & SEE, Mindfulness, band & choir). Stage 3 camp is still being considered by DoE. We have tentative dates books, just waiting for final approval. School assemblies will hopefully resume in Term 4 when parents and caregivers can attend.
- Staffing: Marc & Megan Lawrence will be taking up an overseas teaching position at the end of this term. We are very grateful for all their hard work with our students and will be very sad to see them leave.
- Jasmin's Playground – Quotes underway. AMU are organising a closed tender. We are in the process of organising a company to conduct a workshop with students to prepare a design plan that will be used for the tender. A contractor was on site today. Thanks to Marcus for making himself available for the site visit.



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- Digital Device Policy Draft – One parent provided feedback – they were happy to support the draft policy without changes. Draft policy shared with OSHC.
- Peer Support / Cool Kids / Seasons for Growth programs to be held in Term 3. Seasons for Growth is a program designed to help students deal with loss, whether through bereavement, separation, divorce etc. Information about the program will be sent home to families next week.
- Demountable classroom to be removed in next couple of days. Tradesmen have started removing the electrical and plumbing connections.
- The School Security Unit is still collecting quotes for the school security cameras. We will be notified once a quote is accepted and the work is ready to commence.
- No new information has been received about the solar panel installation. We will hear from Asset Management Unit when the tender process is complete.

4. PRESENTATION BY TRANSPORT FOR NSW

- Vernon Stanton presented and engaged in a Q&A. Agreed that we would invite a TfNSW representative back once there were significant updates to report. **Marcus** will follow this up

5. PRESIDENT'S REPORT

- a) Thank you to Susan, all teachers, and staff at the school for everything that has been done over the last few months to make the home schooling possible. The parents understand how difficult it has been for the teachers to radically change their way of teaching at such short notice, and are appreciative of the efforts being made to keep the kids engaged and active with their class and classmates.
- b) **Proposed Traffic Changes** – the P&C prepared a written response to the proposed traffic changes. This included an invitation for TfNSW to attend a future meeting of the P&C to present the proposals, which they did.

We will continue to monitor the proposed changes, and review any proposed changes. New information should be more detailed and give us more understanding of the implications of the changes. We'll continue to speak to the school community for comment, input and advice on how we should respond as the P&C.

- c) **Bay Run**
- Status still unclear. The date has been pushed back to 13th Sept and has been booked in with Council
 - Sponsorship remains an issue. The Bay Run treasurer is preparing scenarios to see what the implications of reduced sponsorship and entrant numbers will be on the financial viability for this year.
 - Marcus voiced his view that we should proceed as long as it won't cost the P&C a net loss. P&C reps at the meeting were in agreement with this
- d) **Trivia**
- Booked for 28th November
 - Can be cancelled if COVID restrictions make the trivia night not possible.

6. TREASURER'S REPORT

- a) General (presented by Brendan)



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- Centralised repository for important or confidential information was raised – **Marcus** will ask the Bay Run committee for advice on their provider and approach
- b) Auditing Requirements and NFP Reporting
 - The accounts are being audited this year by Nerida
- c) Accounting Software – Options and costs
 - See DECISIONS TO DATE
- d) Stakeholder engagement software:
 - Brendan requested to review costs with connected up to ascertain costs of options at which point somebody thought we should ask for a volunteer for what he was already doing
 - Brendan tendered the website connectingup.org to perform the review of available discounts to NFP's for stakeholder management / CRM via that organisation –
ENDORSED IN MEETING
- e) EOFY tax deductible items were discussed

7. GENERAL BUSINESS

- a) WhatsApp Year Group – community guidelines – **Valley** has drafted some and will share with the group – IN PROGRESS
- b) Waratah Street Parking restriction application – awaiting response from council
- c) Constitution – Office Bearers – **Kim** advised that to remove 2nd VP we'd need to amend the constitution. She will investigate next steps
- d) Flyer to be sent from **Susan** to **Marcus** to distribute regarding donations

8. DECISIONS TO DATE

#	Description	Date Endorsed	Comments
1	Xero to be used as accounts software package	20 May 2020	

9. CLOSE OF MEETING

Next Meeting Date: 19 August 2020

Time and Location to be confirmed.