

Dobroyd Point Public School P&C Meeting Minutes
Wednesday 16th October 2019
School Library 7:00pm

1. OPENING

Attendees: Phil Hall, Marcus Trimble, Catie Smith, Susan Morrissey, Janine Pares, Fiona Berman and Zoe Cookson

Apologies: Jacinta Hargan

2. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING (SEPTEMBER 2019)

Moved: Marcus Trimble

Seconded: Phil Hall

3. BUSINESS ARISING FROM PREVIOUS MEETINGS

- Discussion of the draft kindergarten welcome pack form, aim is to also use this form next year to appeal to the whole school community. Suggested additions included: asking for skills to offer the school and also a general volunteering box. Marcus will make these additions for the whole school community survey only, as Kindy one is done.
- OHSC heating and cooling. Further to last meeting's discussions, air conditioning won't really work to cool the Queenslander room (an enclosed verandah). Marcus looking at insulation; lining the wall and ceiling. Also, Susan will enquire to Asset Management about possibly rebuilding this room.

4. PRINCIPAL'S REPORT

- NAPLAN results were received & distributed to parents. This is the first year DPPS has completed the on-line version of the assessment. The results will be discussed during the P&C meeting.
- Stage 3 students had a very successful excursion to Canberra from 18 – 20 September.
- Move Night held in Week 10 was a great success. Thanks to Phil & Michelle for organising.
- Students & Staff returned on Monday 14 Oct for Term 4.
- Staff have been engaged in planning days this week in preparation for Term 4.
- Student elections will be held in Term 4. Information packs will be distributed on 28 October.

- SRC will be leading a fundraiser for Halloween. Students invited to dress up on 31 October.
- Staff Development days will be held at the end of Term 4. Staff will be at school engaging in professional development on Thursday 19 December. Twilight sessions conducted in Terms 3 and 4 in lieu of the development day on Friday 20 December. The last day for students will be Wednesday 18 December.
- P&C Landscaping project completed today & looks great. Thanks so much!

5. PRESIDENT'S REPORT

- Thank you to Phil and Michelle Hall for organising such a great movie night.
- The landscaping is progressing and will be finished by the end of the week.
- Question from school parent regarding out of area applications, Susan stated that no out of area applications were rejected that would have resulted in enrolments for the school

6. TREASURER'S REPORT

- In the November meeting we will need to budget for 2020.
- Susan to discuss with staff needs for funds allocation, such as resources.
- \$70 000 allocated to school in 2019 from P&C. Last year \$38 000 to learning support, Learning and innovation \$20 000, \$4000 trophies and awards, Outdoor furniture \$2000 (from grant) and \$6000 from P&C.

The accounts reconciliation is shown /attached, together with the funding amounts promised to the School for 2019 at the end of 2018. The Funds for this are in the Savings Account/ Cash Reserve Account. These will be confirmed and transferred to the School after the November meeting when we confirm that these items have been spent / utilised as planned.

For the November meeting we should know approximately how much funding we can allocate to the school for 2020 as the Bay Run and Trivia will be finalised / close to finalised by this date. If not, we ask that the teachers out together a wish list with priorities.

Westpac Banking Accounts Administration:

-Confirming that the Office Bearers ONLY as follows are to remain on the Internet and Branch Banking Profiles as administrators for Dobroyd Point Public School P&C Customer # 05243640

Marcus Trimble (Admin)
Fiona Berman (Admin)
Jacinta Hargan

- Confirming that the prior year names to remove include:
- Mirko Nad
- Rose Valelis
- Darren Mitchell
- Julie Farac

NEXT MEETING

7pm, 20th November 2019

Treasurers Report (excluding Bayrun and Uniform shop)

1/01/2019	Opening balance	109,686
	Community underwriting grant for outdoor seat	0
	Twilight market	0
	Building Fund Donations to date	7,049
	Election BBQ Sales	1,616
	Interest	249
	Deposit Refund (Trivia 2017)	1,000
	Membership fees	0
	Income total	9,914
	Expenses	
	School donation 2018	-
	School fete costs	-
	Movie Night Expenses	703
	Landscaping for upper playground - final claim	-
	P&C Welcome BBQ costs	973
	Insurances paid	2,057
	School Staff Xmas Gift	354
	Trivia Night	2,794
	Merchant fees	-
	expense total	6,881
	trf from/(to) uniform shop	0
	trf from/(to) bayrun	-422
30/09/2019	Closing balance	113,142

30/09/2019	Funds Reconciliation	
	Westpac Cheque A/c	765
	Westpac cash Reserve A/C	102,065
	School Building Fund A/c	10,312
	Total funds	113,142

0

Approved Budget Items for 2019

2019 School donation budget approved in Dec-18 P&C meeting

Learning Support 2019	38,000
Innovation Program (full year)	20,000
Landscaping	30,000
Student Awards Program	4,000
Outdoor classroom	8,000
Staff Coffee Machine and Tea	600
	100,600

