

**Dobroyd Point Public School P&C
Annual General Meeting Agenda
Wednesday 17th February 2021
School Library 7:00pm**

1. OPENING

Attendees: Rohilesh Singh, Steve Smith, Kim Middleton, Susan Morrissey, Marcus Trimble and Zoe Cookson

Apologies: Brendan Kelly

2. ACCEPTANCE OF MINUTES FROM PREVIOUS AGM (FEBRUARY 2021)

Moved: Marcus Trimble

Seconded: Zoe Cookson

3. VOTING AND NOMINATIONS

All positions declared open and vacant.

Call for nominations and seconding for positions.

Voting on the election of Executive Positions, including:

• President

Nominated: Marcus Trimble

Moved: Jacinta Hargan

• Vice President

Nominated: Jacinta Hargan

Moved: Marcus Trimble

• Secretary

Nominated: Steve Smith and Kim Middleton

Moved: Marcus Trimble

- Treasurer

Nominated: Rohilesh Singh

Moved: Zoe Cookson

4.OTHER BUSINESS

N/A

5.CLOSE OF MEETING

7:15PM

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Attendees: Rohilesh Singh, Steve Smith, Kim Middleton, Susan Morrissey, Marcus Trimble and Zoe Cookson

Apologies: Brendan Kelly

**2. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING
(NOVEMBER 2021)**

Moved: Marcus Trimble

Seconded: Kim Middleton

3. PRINCIPAL'S REPORT

- We have enjoyed a positive and smooth start to the 2021 school year. We have eight classes for 187 students. Our two new staff members, Ms Schaefer and Ms Redwin, have settled in to the school quickly. Kindergarten settled in easily thanks to their wonderful Year 6 buddies and the support staff available on the first few days.
- Due to the changing nature of COVID-19 guidelines, we decided not to have the traditional Meet the Teacher evening this year. In its place, an information package including details about what is happening in each class and general school information was distributed to all students. Parents and caregivers have the opportunity to meet their child's class teacher via a Zoom meeting this week. Zoom was the preferred method of contacting teachers according to the survey conducted after the interviews in 2020 – parents also preferred the times spread across the week, rather than one afternoon/evening.

It has been great to see that 171 meetings have been booked (91% of students) with teacher this week.

- COVID-19 Intensive learning Program has started at Dobroyd Point. The school's allocation is \$25566.62 for the year, which equates to approximately one x teacher for one x day each week. The Intensive Learning Program will form part of our learning & support program, which provides 154 x 40 minute timeslots of small group learning & support across the school each week.
- The High Potential & Gifted program organisation has started. Teachers, students and parents have had the opportunity to contribute information about student's interests and abilities. The program will operate as part of the learning & support team and will run in every class.
- Our Swimming carnival for Students in Years 2 – 6 will take place on Friday 26 February at Enfield Aquatic Centre. We were originally informed by the venue that in order to comply with current COVID-19 restrictions, spectators would not be permitted. The NSW Government restrictions have now relaxed and spectators are now permitted. The restrictions can still change before the carnival date. Parents will be informed closer to the date of the restrictions in place at the time of the carnival.
- Jasmin's Playground – Asset Management are in the process of selecting a contractor. It is hoped this process will be completed soon.
- Senior Toilet Upgrade – The school was successful in an application to have the senior students' toilets refurbished. The school will contribute 50% of the cost and the Department of Education will pay the other 50%. The start date for the project has not been advised.
- Community consultation for School Improvement Plan – Parents and caregivers will be invited to contribute to the development of the School Improvement Plan. Information will be provided to families

shortly.

- Dance 2b Fit lessons have started and have been very well received by the students and teachers.
- The sandpit in the lower playground has become difficult to maintain. The school would like to renovate this area and either turn the sandpit into an interactive garden or cover with timber to create a deck area for students to use. We will be exploring our options over the next few weeks.
- The student leadership election process, including 2021 sporting house captains, has been finalised. The SRC representatives have been elected – Kindergarten will join the SRC in Semester 2.
- Inner West Council parking rangers have been patrolling the school in the mornings. Some parents have been issued warnings. The rangers advised they will return before the end of term and will issue fines to drivers who break parking rules.
- Current COVID-19 guidelines: The Department of Education announced revised COVID-19 guidelines for the beginning of the 2021 school year. Parents still need to maintain social distancing at morning and afternoon pick up and drop off times. Updated information is available from The Department's website.

4. PRESIDENT'S REPORT

- Welcome back, great to meet again as a P&C in person due to the unusual nature of last year.
- In 2020 the Movie Night, Christmas Markets and Bay Run didn't run, however Trivia Night ran online successfully and Colour Run was a successful alternative to the Bay Run.

- Thank you to everyone who contributed to the school's community last year, Dobroyd Staff, P&C and those who contributed the events that did run last year.
- Thank you to Sue for her support for the P&C through the year, and particularly for everything involved in keeping the school running and the kids engaged throughout the strange year.

Ambitions for 2021

- We need to think about a plan for the P&C this year and consider ways to engage as a community, particularly after Covid.
- We could for example consider an alternative to the Welcome BBQ as it didn't run this year due school not having to meet the teacher evening. Is there a possibility of parents and kids meeting perhaps, offsite for Kindy and Year 1 parents or even whole school community.
- We also need to consider succession planning for future roles and require more parents to attend P&C meetings to ensure a smooth handover for 2022.
- We could also use a google drive for streamlining of minutes, treasurer documents to assist with future handovers.

Brendan's work in setting up some online systems to host documents, setting up email addresses and so on will help with this.

- Discussion then followed about learning support and innovation allocation in P&C budget for 2021. Possibly this money could be used in another way, perhaps for a garden if the grant for this doesn't come through Other items for funding consideration suggested by attendees included musical instruments, a space for visual arts or improved space for technology. Rainy day cover for playground. Filmmaking equipment, iPads and external provider to teach students basic cinematography etc. Consensus for spending was to sit tight. Expenditure may occur with a community building event for kindy or year 1 parents in the first half of the year.
- Also, in terms of the P&C group always, pushing for more people to be involved in the P&C is something that I think is important. but after a few years of my own involvement I think I can see that the norm (for a

school of our size) is something like this small group. I am open to other ideas!

Updates for events in 2021

- The Film night will occur this year in Term 3 and Phil Hall is once again happy to organise.
- There is Bay Run committee planning night next week to discuss this years event.
- Decision to keep Colour Run as a ‘plan B’. There may conflict, when to schedule if Bay Run goes ahead and it will compete with Bay Run in terms of fundraising. Holi is 28th March if we wanted to connect it to this celebration.
- Discussion of paper receipts from school payments. Are they necessary, given the email has receipt.

5. TREASURER’S REPORT

Table 1

P&C DRAFT 2021 BUDGET	Current	Notes	
Current Balances			
Bayrun	\$43,484.83		
Building Fund	\$22,025.96		
General	\$33,907.75		
Uniform	\$23,619.33		
Sub Total	\$123,037.87		
2020 Commitments			
Playground	\$30,000.00		
Innovation	\$10,000.00		
Learning Support	\$10,000.00		
Sub Total	\$50,000.00		\$50,000.00
Remainder at end 2020	\$73,037.87		
2021 Budget/Exenses			

Operating Costs			
General Running Costs (BBQs etc)	\$2,000.00		
Uniform Shop Running Costs (?)	\$30,000.00		
Movie Night	\$500.00		
Insurance	\$2,500.00		
Web hosting	\$300.00		
Accounting Software	\$150.00		
Bay Run - costs	\$27,000.00	Bayrun 2019 - expenses 42k income 62k	\$62,450.00
Bayrun Upfront Costs	\$15,000.00		
2021 P&C Programs			
Chromebooks	\$17,500.00	Colour Run Commitment	
Learning Support	\$10,000.00		
Innovation	\$10,000.00		
Outdoor Classroom allocation for future project (for 2022?)	\$15,000.00	Maybe aiming for construction 21/22 Summer holidays.	\$52,500.00
Sub total 2021 Expenses	\$129,950.00		\$164,950.00
Balance After 2021 Expenses	-\$56,912.13		
2021 Expected Revenue			
Uniform Store	\$36,000.00		
Bay Run	\$62,000.00		
Trivia Night	\$15,000.00		
Stalls	\$1,000.00		
BBQ	\$-		
Building Fund	\$8,000.00		
Another Initiative	\$7,500.00		
Total 2021 Expected Revenue	\$129,500.00		
2021 P&C Programs Budget	\$52,500.00		
Projected Balance at end 2021	\$77,000.00		

Next Meeting Date: 17th March 2021