

Dobroyd Point Public School P&C

Minutes

Meeting Date: Wednesday 21st February 2024

Venue: Michael Maher Room, Haberfield Library.

Present: Sue Morrisey, Marni Patterson, Nick Ballard, Andrew Sweeten, Anna Virgona, Sarah Percival, Marcus Trimble, Lou Devjak, Will Devjak, Megan Greig, Sarah Thornborough, Matt Easton, April Dell'Arte, Josie Vallelonga, Alistair Hyde Page, Kurt Wilson.

Apologies: Diane McGarvey, Kim Singh, Ellen Diviney, Ali Schmidt, Meg Huckstepp Lowe, Jen Wilson, Natalie Mackenzie, Zoe Cookson, Roh Singh, Pru Sweeten.

Attachments: AGM Minutes, Principal's Report, P&C Rule Changes, P&C Rules (as amended).

#	Topic	Approx. Mins	Notes	Responsibility or Lead
1	Opening & Acceptance of past Minutes	7:20PM 2 mins	Minutes of November 2023 meeting moved & seconded. <ul style="list-style-type: none"> Accepted by Marcus and seconded Lorraine. 	Nick
2	Principal Report	10 mins	<ol style="list-style-type: none"> Discussion around school newsletter possible update/revamp. Feedback as follows: <ul style="list-style-type: none"> URLs included in PDFs don't necessarily work. Looking to upgrade to School Bytes newsletter function. Retain fortnightly frequency. Additional photos (Sue noted some issues with permission to publish). Would the P&C like to contribute to Athletics program and/or cricket program in Term 2 and 3? <ul style="list-style-type: none"> Yes – approved and agreed to by P&C. Swimming Carnival success; was able to complete almost all races despite early finish due to weather. 	Sue
3	Review of P&C Rules	5 mins	<ol style="list-style-type: none"> Hand out of proposed changes to the P&C Constitution <ul style="list-style-type: none"> Nick proposed changes to rule document – see handout. New Rules also attached. Proposal to include a rule about expenditure – to be discussed at the following meeting. 	Nick
4	Thanks to Marni Patterson	1 min	<ol style="list-style-type: none"> P&C thanked Marni Patterson for her earlier presentation on High Potential and Gifted Education at DPPS. 	Nick
5	Finances	22 mins	<ol style="list-style-type: none"> COLA expenditure is additional approx. \$20,000 due to variations. Should be installed in the next 3-4 weeks. \$85,000 will remain in P&C expenditure budget after COLA installation. New projects as targets for this year and future fundraising: <ol style="list-style-type: none"> Loudon and Chelmsford Street – tidy up. Leaf litter cleaned, trees cleaned up and lopped. Reimagining of playground area on the bottom playground. Part of that project is to move the two red bins. Drawings and DA needed for the bins to be moved. Possible ideas – seating as a teaching area. Canteen clean-up: space as an overflow storage for the music department and have the canteen as a useable space. Date TBC, suggested pre-April. OSHC – revamping the space, especially the Queensland room extension. Second air conditioning unit to be installed as first priority. School has attempted to put a second unit in, but electrician will need to be involved due to distribution board needing an upgrade. Uniform shop: Lesley Healey was looking after finances in 2023 but has since left the school. Email regarding three withdrawals from the uniform shop account – communication 	Nick (on behalf of Diane) Nick Lou Nick Nick Kim

			<p>regarding these needed due to unidentified withdrawals. To be followed up (Kim & Nick).</p> <p>e) Education & Education Support: Smartboard replacement for classrooms, sports programs, potential for extra-curricular programs such as Code Camp. Contribution to sport programs was passed. Quote for smartboard replacements was \$5,300 per smartboard.</p>	Nick/Marni
6	OHSC Update	20 mins	<p>4. Update on communications with OHSC:</p> <p>a) Numbers for Term 1 have been good. No financial support required at this point.</p> <p>b) Some staff changes – Hal only at DPPS for 2 days, Maria is now at the centre.</p> <p>c) Some changes to booking system means that casual bookings are not as functional as there is now a 2-week advanced timeframe. Has been raised this morning at the OHSC meeting. Other things raised included increased communication, especially about vacation care.</p> <p>d) The P&C may be able to fund additional resources. Suggestion for (student led?) fundraiser for new equipment. Discussion re potential for new equipment such as a foosball table or a play kitchen. (Anna)</p> <p>e) New leadership at OHSC – need consistent identification of staff. Nick or Pru will address this with the OHSC centre. (Nick/Pru)</p>	Nick / (Pru)
7	Fundraising	20 mins	<p>1. Bay Run:</p> <p>a) Andrew will be leading Bay Run.</p> <p>b) Post-review with Ben Mildren is complete.</p> <p>c) Planning has started – waiver form has been submitted. Team to be put together – minimum of 11 on the committee. Potential to engage with Running Clubs to increase participation. Engagement of company to look after social media a potential.</p> <p>d) Looking to increase sponsorship and move earlier on sponsorship but also on t-shirts etc. Current tiered system of sponsorship is limited. Longer time period required for sponsorship to be put through board meetings of larger companies to secure good donations.</p> <p>2. Mothers' Day - offer from the company who supply the Christmas trees to sell flowers at school. (Anna)</p> <p>3. Colour Run: Chromebooks to be ordered this week. No additional Chromebooks required at this stage. Chromebooks need to be ordered through DoE procurement to ensure updates can be downloaded regularly. Can be difficult with devices purchased externally. (Marni)</p> <p>4. Interactive panels – P&C might consider purchasing for school. Quote Marni received - \$5,300 per panel.</p> <p>5. Chess boards – are more required. Some were purchased last year and given to Mrs Payne – Sue to follow up. (Sue)</p> <p>6. Dobroyd Produce Market – Nick & Sue met with people who put together a proposal. If we are interested it would require a tender run by School Infrastructure. Most agreed it is a good idea. Possible hurdles include concerns from neighbours and parking.</p> <p>7. Additional fundraising to support a charity discussed. Seek student input (SRC/Leaders) to determine a suitable charity. (Sue)</p> <p>8. Grants – Nick & Andrew to catch up with Jennie Rule to discuss grant process.</p> <p>9. 2024 budget to be updated to reflect expected income; this will help determine expenditure for 2024/2025.</p>	<p>Andrew</p> <p>Nick/Anna</p> <p>Marni</p> <p>Marni</p> <p>Sue</p> <p>Nick</p> <p>Anna/Sarah P</p> <p>Nick/Andrew</p> <p>Nick/Anna/ Andrew</p>

8	Events	15 mins	<p>1. Meet The Teacher – Feb 9th</p> <ul style="list-style-type: none"> • Successful night. Fully Funded by P&C. <p>2. Sunday on the Lawn</p> <p>a) Great event last year. Definitely interest in doing it again this year. Proposed date Sunday 5 May at the same venue/price– Ashfield Bowling Club. Antoinette is happy to organise again but would prefer to be mentoring someone to take over future events.</p> <p>b) Josie expressed interest in helping. Put Josie in touch with Antoinette.</p> <p>3. Parent’s Worker Bee – Loudon Clean up.</p> <ul style="list-style-type: none"> ○ Revarnish wooden play area in lower playground. ○ Tidy up & mulch Loudon & Cambridge side of the school. ○ Re-mulch all the play areas. ○ Date TBC. <p>4. Parent’s Worker Bee – Canteen Clean up.</p> <ul style="list-style-type: none"> ○ Take out all rubbish. Clean the space. ○ Plan on storage options for Music. ○ Date TBC. Aim for prior to soccer season start (April). 	<p>Nick/Anna</p> <p>Nick</p> <p>Josie/Nick</p> <p>Lou/Nick</p> <p>Nick</p>
9	Uniform Review	4 mins	<p>1. Uniform review</p> <p>a) The school and some parents are keen to update the school uniform. Updating the sport uniform might be a priority.</p> <p>b) A committee will be formed and there will be lots of consultation.</p>	Nick
10	Next P&C Meeting	1 min	Wednesday, March 20, 2024 ; school library.	Nick
11	Close	9PM	Meeting closed and attendees thanked.	Nick

Principal’s Report February 2024

- The school year has started smoothly and teaching and learning activities are all up and running.
- Asbestos – repairs to PrimaryOSHCare and eaves completed during the school holidays.
- Junior toilets are technically complete. Just waiting for handover from builder & Asset Management. Should be this week.
- All students went into their 2024 classes on the first day of school.
- We currently have 133 students organised into 7 classes. The Department of Education provides funding for 6 class teachers. The school is funding the cost of the 7th teacher to avoid a situation where there are composite classes across the school. Italian, music, library and innovation lessons will continue in 2024.
- Thank you to the P&C for the wonderful Pizza @ Dobroyd event to coincide with the teacher information sessions.
- Reverse interviews were held last week to give parents an opportunity to chat to the class teacher and pass on any information they feel is relevant for 2024 school year.
- Year 2 – Year 6 swimming carnival was yesterday. We all got a little wet, but it was a fun day. The students and parent volunteers were excellent, all showing lots of resilience and cooperation when the rain got quite heavy. We did end the carnival and transport the students back to school about 2 hours early. The final 4 events from the program were missed. The Zone carnival is on 5 March at Ashfield Aquatic Centre. Competitors will be advised by the end of this week.
- Something to be aware of – Transit Systems have advised that bookings can only be made between 9:30am – 2:00pm. This does make organisation for some excursions difficult.
- New chrome books will be ordered this week. We need to order the chrome books from DoE procurement to ensure they are configured for DoE requirements and receive updates etc. Specs for new interactive panels have been sought from DoE. Panels cost

- Removal process for demountable has begun. Site fence erected and all furniture removed. Not sure when actual building will be removed.
- Would the P&C like to contribute to athletics (T2) and cricket (T3) sporting programs as in 2023? The cost of the programs would be sporting schools grant of \$2000 and the balance from P&C for each program.
- P&C Construction costs – school to invoice P&C for \$106000 for cost of outdoor learning area.
- Newsletter – update required? Frequency?

Coming up:

- Zone swimming carnival 5 March
- NAPLAN from 13 – 25 March for Years 3 & 5.
- School photos 20 March – orders to be purchased online.